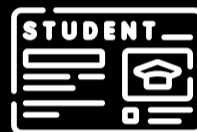


# ENROL

## IN 4 EASY STEPS

# 1<sup>ST</sup> TIME ENROLMENT

Complete your enrolment on campus during the enrolment window



STEP 1

**SCREENING**  
(ON CAMPUS)

STEP 2

**CHECKS & SIGNATURES**

STEP 3

**STUDENT CARD**

STEP 4

**PAYMENTS**

### STEP BY STEP GUIDE



STEP 1

STEP 2

STEP 3

STEP 4

**SCREENING**

**CHECKS & SIGNATURES**

**STUDENT CARD**

**PAYMENTS**

- 1 Present your enrolment documents to the Enrolment Team for screening  
**Please note:** student to arrive at screening with the fee payer / parent / guardian

- 1 Check & Sign Enrolment Agreement  
**Please note:** completing the details on the Enrolment Agreement at home before you arrive for enrolment will speed up your enrolment process

- 1 Taking of photo for student card & setting up access to campus.

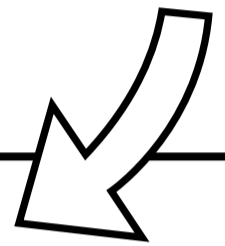
- 1 Payment of fees as detailed in the 2025 Fee Structure  
Option of Paying Now or Paying Later (off-campus)

# CHECKLIST

1

## STUDENT DOCUMENTS:

- AFDA acceptance letter
- Certified copy of ID / Passport
- Certified copy of academic results / certificates



2

## FEE PAYER DOCUMENTS:

[Please remember that your fee payer needs to come with you on the day you come to enrol]

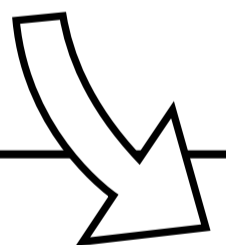
- Certified copy of Fee Payer's ID / Passport
- Proof of payments of any fees paid (i.e. registration fee, deposit)

**If you are applying for a student loan on the day of enrolment, please also bring the following:**

- Fee Payer's Proof of Residential Address (no older than 3 months)
- Latest 3 months bank statements (no older than 3 months)

**OR**

- Latest 3 months payslips (no older than 3 months)



3

## ENROLMENT AGREEMENT:

- Completed Enrolment Agreement –  
**Please Note** that completing the Enrolment Agreement at home before you arrive for enrolment will speed up your enrolment process

**For International students please note the additional document requirements**

- a. Certified copy of Study Visa specifying AFDA and indicating start and end dates clearly
- b. Proof of Medical Cover from a South African registered Medical Aid Scheme
- c. Proof of Address in South Africa